License Manager Reports

The initial view of the charts and reports module includes seven tabbed focus areas. The seventh of these is the **License Manager Reports** area.



First, choose a **Report Template**. Presently, there are two report templates to choose from.

- Detailed User
- User Summary

If running a **Detailed User** report, then use the next dropdown box to choose the **Username** to report on.

If running a **User Summary** report, then use the next dropdown box to choose a **Vendor**: **Manger** license server to report on.

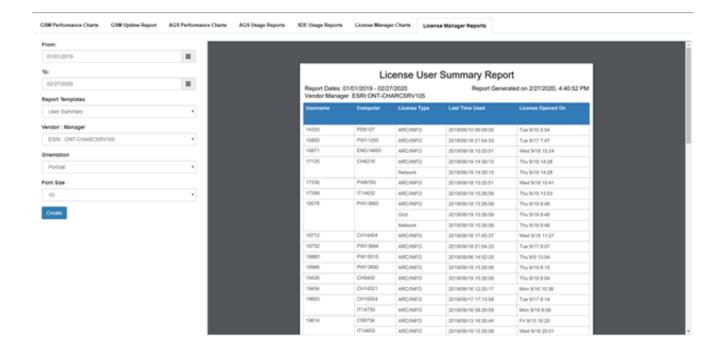
The **Orientation** option allows the standard **Portrait** or **Landscape**. For most cases, the default portrait orientation will suffice. Use landscape orientation in cases where vendor, manager, or computer names are very long.

The **Font Size** option is also present to assist with cases of very long names. If you find your service names being truncated by an ellipsis '...', then try lowering the font size.

Note: If you are on <u>version 4.2.0</u> you will now see the option to export to a CSV file. Selection box is located right below the font size dropdown box.

Select a **From** and **To** date in addition to the inputs above, and press the *Create* button to load the report.

The image below is an example output in Google Chrome.



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